

TASKS	BCSDN BOARD	STEERING GROUP	TASK FORCE GROUP	EXECUTIVE OFFICE	EVALUATION COMMITTEE
Fund Strategy	To approve and supervise its implementation		To support the preparation of the Strategy; To support BCSDN governing bodies in supervising the overall implementation	To prepare and to implement	
Internal Manual of Procedures for the Hub	To approve the Manual		To provide inputs for the development and revision of the Manual	To prepare the Manual	
Grants' Programme and Project's Work Plan	To approve the Programme/ Work Plan			To prepare the Programme/ Work Plan	
Independent evaluators		To approve ToR and the evaluation report		To prepare ToR; To conduct evaluation process; To prepare evaluation report;	
Calls for proposals		To determine thematic priorities, proposed interventions and actions, and budget for the Calls	To provide guidance and their own templates	To prepare all documents	

TASKS	BCSDN BOARD	STEERING GROUP	TASK FORCE GROUP	EXECUTIVE OFFICE	EVALUATION COMMITTEE
Evaluation process		To approve the evaluation reports; To assess complaints and to take decisions		To organize the evaluation process and to prepare the evaluation reports	To assess the applications
Implementation process			To support the Executive Office in the process of monitoring the implementation of the grants contracts awarded under an open call, to review and approve the narrative reports provided by the grantees	To monitor the implementation of the grants contracts awarded under an open call, to review and approve the narrative and financial reports provided by the grantees and to execute payments for the contracts signed	
Experts' database		To approve ToR for the experts	To approve the experts	To conduct the selection procedure for establishment of the experts' database	
Ad-hoc grants award		To approve the ad-hoc grants in agreement with the Project Manager	To support the Executive Office in monitoring the implementation of the ad-hoc grants	To assess the requests for ad-hoc grants; To propose approval/disapproval of ad-hoc grants; To monitor the implementation	

